

# Student Laborer

**Reports to:** Facilities Manager

**Department:** Student Housing Services

**Position Summary:**

The student laborer is required to work between the hours of 8:00 a.m. and 4:30 p.m. Monday Friday. Mandatory Start Date is April 24<sup>th</sup>, with no time off being granted during the first two weeks of work. The mandatory end date is to be discussed at interview.

**Job Duties:**

The responsibilities of this position include inventory of student rooms, moving of furniture, delivery & pick up of departmental mail, Organizing and cleaning of storage rooms, pickup, and delivery of assorted items on an as needed or required basis, setting up and take down of chairs and tables for scheduled events, documenting completed work orders.

**The responsibilities listed above are not exclusive duties of the position, the Student Staff will be required to follow any other instructions and perform any other related duties as specified by the Facilities Manager or their designate.**

**Qualifications and Skills:**

Good communication skills and a willingness to work in a team environment. Able to follow instructions and complete tasks as assigned. Knowledge of the University Campus and Residence Buildings is preferred.

Please apply directly with Resume to: [pmcquinn@uoguelph.ca](mailto:pmcquinn@uoguelph.ca)

**Deadline is February 23, 2024**